**Beaver Island District Library**

**Board of Trustees**

**Regular Meeting Minutes**

**November 19, 2020**

Present:  Fiegen (2022), Foli (2024), Irmscher (2024), Lyle (2022), Mitchell (2024), Randall (2022),

Absent: Tidmore (2022)

Other: Patrick McGinnity, Rick Speck

1. **Meeting called to order by Randall at 9:02 am.**
2. **Location Statements:**
   1. Becca Foli attending remotely from Beaver Island, MI
   2. John Fiegen attending remotely from Willamette, IL
   3. Erin Randall attending remotely from Beaver Island, MI
   4. Kim Mitchell attending remotely from Beaver Island, MI
   5. Cheri Irmscher attending remotely from Beaver Island, MI
   6. Krys Lyle attending remotely from Beaver Island, MI
   7. Rick Speck attending remotely from Beaver Island, MI
   8. Patrick McGinnity attending remotely from Beaver Island, MI
3. **Changes or additions to agenda:** None
4. **Public Comment**: None
5. **Approval of Minutes**: Motion to approve minutes of the October 15th, 2020 regular meeting proposed by Fiegen, Mitchell seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Tidmore (Absent)

1. **Financial Report**: A motion to approve bills paid for October 2020 proposed by Lyle, Fiegen seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Tidmore (Absent)

1. **Old Business:**
2. Director’s Report:

McGinnity updated the board on patron numbers, which were down 30% for October, and only down 21% if only adult patrons are considered.

1. Audit:

There was a discussion of the audit. It was noted that the process was not as smooth as could be expected on the auditing firm’s side. McGinnity was asked to convey the board’s dissatisfaction to Maner Costersian, and to inquire with other small libraries on the firms they employ. A motion to approve the audit proposed by Fiegen, Foli seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Tidmore (Absent)

1. Well Line Repair:

McGinnity reported that the bill from Roberts John service for repairing the well line cut by the GLE boring crew had been forwarded to GLE.

1. **New Business:**
2. Reopening Plan Status:

There was a discussion of the MDHHS order dated November 18, 2020 and the reactions of other libraries in the Northland Co-op. With the majority moving back to curbside for the duration of the current order, the Board discussed following suit. A motion to return to curbside service proposed by Fiegen, Mitchell seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Nay

Lyle Aye

Randall Aye

Mitchell Aye

Tidmore (Absent)

1. Remote Work Policy:

McGinnity explained that MIOSHA now requires all employers to have a remote work policy in place. He presented a discussion draft drawn from others being developed in the Northland Co-op libraries. After a discussion Fiegen proposed tabling the policy vote until the December meeting. Lyle seconded—Roll Call:

Fiegen Aye

Foli Aye

Irmscher Aye

Lyle Aye

Randall Aye

Mitchell Aye

Tidmore (Absent)

1. CCCF Endowment:

McGinnity presented the paperwork from the CCCF for setting up an endowment. There was a discussion of the merits of an endowment, in both the short and long terms, and it was decided that now was not the best time to start investment in an endowment that will take years to become an income source for the library. The board would like to reconsider it at a later point.

1. **Correspondence:** Letter from Vicki Smith, resigning from the Board in light of her new role on the Peaine Township board.
2. **Public Comment**: **None**

**Meeting adjourned 10:02 am.**

Next regular meeting:

**9:00 am, December 17th, 2020.**

-*Respectfully submitted by Patrick S. McGinnity, Director*